

## TO NEWLY ENROLLED FRESHMEN ONLY

**PLACEMENT TESTS:** 26<sup>th</sup> - 28<sup>th</sup> August 2013 in Mathematics, Physics and English language for all students, and Freehand Drawing on August 28<sup>th</sup> for Architecture students.

Students passing the tests will receive confirmation of their acceptance in the first year of the B.Sc. programs. Students found to have inadequate skills in Mathematics, English, or Physics will be directed to the one year Preparatory Course before the B.Sc. programs.

**NOTE:** An intensive preparatory course is offered for all in Mathematics and Physics from 21<sup>st</sup> to 23<sup>rd</sup> August.

**NOTE:** Students who will not write the Placement Test for any reason (late arrival, etc.) may only join the Preparatory Course

## LIVING COSTS

- Accommodation: Private accommodation is available for EUR 400 per month. During the registration week BME offers help to new students find accommodation in the city.
- Food and additional expenses are approximately from EUR 170 to 270 per month. More information is available upon arrival.
- Health insurance, entitling students for medical care, costs about EUR 120 / semester. Insurance is the condition of both the enrolment at the university and the residence permit. For EU citizens, a valid European Health Insurance Card is necessary.

### Postal Address of the University

for application and request for more information:

Valéria Balogh  
Budapest University of Technology and Economics,  
Office of International Education (OIE)  
H-1111 Budapest, Műegyetem rkp. 3-9.  
Bldg. R 105.  
Hungary  
Phone: +36 1 463 3981 • Fax: + 36 1 463 2550  
email: admission@kth.bme.hu

### University Bank Account Number

for payments of application and tuition fees:  
(only bank transfer accepted)

**Bank name:** National Bank of Hungary (MNB)

**Bank address:** H-1850 Budapest, Szabadság tér 6-8., Hungary

**Bank account number:** 10032000-01425279-00000000

**Swift code:** MANEHUHB

**IBAN code:** HU78 1003 2000 0142 5279 0000 0000

**Beneficiary name:** BME

**Beneficiary address:** H-1111 Budapest, Műegyetem rkp. 3-9.,  
Hungary

VERY important: remember to write the Student's **name** and **registration number** according to the "letter of acceptance" in the box 'Information for beneficiary', otherwise payments may not be identified.



# Application form for admission 2013/2014

Budapest University of Technology and Economics

H-1111 Budapest, Műegyetem rkp. 3-9.  
e-mail: admission@kth.bme.hu

## APPLICATION / ENROLMENT INFORMATION FOR 2013/2014

### Application and Admission:

**Application deadline:** July 1<sup>st</sup> 2013 for the 1<sup>st</sup> semester to all programs, December 30<sup>th</sup> for the spring semester of preparatory courses.

For MSc spring semester: 15<sup>th</sup> November 2013.

*For study abroad students: 30<sup>th</sup> June 2013 for fall semester;  
15<sup>th</sup> October 2013 for spring semester.*

**Application fee, processing, postage:** EUR 100 (non-refundable)

Your application will be considered and communication is assured if you transfer the application fee to the bank account of BME, and submit all the required documents.

### Documents to submit:

- **application form** completely filled (be careful that your personal data appear correctly as are in your passport because they will be the form to appear in your transcripts and degree certificate.)
- copy of your **passport**
- **secondary high school reports** relevant to your application, with special reference to mathematics, physics, and English language. Notarized English translation.
- general certificate of your education - G.C.E. or any equivalent secondary high school diploma. Notarized English translation.
- one of the following documents of **English language proficiency**: a) TOEFL iBT test score of 90, or PBT score 550, b) Cambridge First Certificate "B", c) IELTS score of 5.0 (recommended for B.Sc., required for M.Sc. and Ph.D., and for B.Sc. and M.Sc. in Architecture programs).
- official transcripts, degrees/diplomas of any higher education already completed. Notarized English translation.
- 4 recent photographs
- curriculum vitae (autobiography/résumé)
- two letters of recommendation (for M.Sc. and Ph.D. applications)
- Study Plan (for Ph.D. applications only)

### NOTE:

Notarization is necessary for every school leaving document even if the original is in English. Notification of your acceptance / rejection will be sent to you after your complete application has been reviewed. All necessary further information will be attached to the letter of acceptance.

## VISA INFORMATION

**Non-EU and non-EEA (European Economic Area) citizens**, contact the nearest Hungarian Consulate to learn if visa is needed to Hungary. List of embassies and consulates:

[www.mfa.gov.hu/kum/en/bal/missions/missions\\_abroad](http://www.mfa.gov.hu/kum/en/bal/missions/missions_abroad)

The entry visa - "RESIDENT VISA FOR STUDY PURPOSES" - is to be obtained before departure from your country. Among others, you must present the Letter of Acceptance from BME, the proof of payment of the tuition fee, proof of your accommodation in Budapest and a passport valid at least until October 2014. The process takes two weeks or more. The visa will be valid for 30 days only, and after your arrival in Budapest you will have another 30 days to apply for a residence permit (after registration at the university).

## ENROLMENT

**Registration period: August 21<sup>st</sup> - September 6<sup>th</sup> 2013.**

All accepted new students are expected to report to the Office of International Education to register.

**All students:** Register in the Office of International Education within 48 hours after your arrival in Budapest.

**EU citizens:** You have to apply for a residence permit for study purpose in Hungary. Remember to present your EU Health Insurance Card at registration. More information and help is available during school registration.

## ORIENTATION PROGRAM

Between August 26<sup>th</sup> and September 2<sup>nd</sup> 2013 for all newly enrolled students (Pre-Engineering Course and General Course in Architecture, B.Sc., M.Sc., and Ph.D. as well as for exchange, study abroad and transfer students) an orientation program will be organised.

The orientation program includes introductory lectures, access to the Internet, a visit in the Library and a sightseeing tour.

**The FIRST DAY of the fall academic semester is September 9<sup>th</sup> 2013 for all students.**

## TUITION FEES

All tuition fees must be paid prior to enrolment. At the time, you will need to present proof that you have paid your fee via bank transfer. In case of late or partial payment of tuition fees, the University reserves the right to refuse enrolment.

*Tuition Fees for 2012/2013 academic year are as follows:*

	<i>For EU citizens</i>	<i>For non-EU citizens</i>
Preparatory Course and General Course in Architecture	EUR 3,200 / semester	EUR 3,200 / semester
Undergraduate Tuition Fees, leading to B.Sc. degree	EUR 2,250 / semester	EUR 3,200 / semester
Undergraduate Tuition Fees, leading to B.Sc. degree in Civil Engineering	EUR 3,200 / semester	EUR 3,200 / semester
Graduate Tuition Fees, leading to M.Sc. degree for graduates of external higher education institutions	EUR 3,200 / semester	EUR 3,500 / semester
Graduate Tuition Fees, leading to M.Sc. degree for graduates of BME	EUR 2,850 / semester	EUR 3,200 / semester
Graduate Tuition Fees, leading to M.Sc. degree in Civil Engineering	EUR 3,800 / semester	EUR 3,800 / semester
Postgraduate Tuition Fees, leading to Ph.D. or DLA degree*	EUR 4,500 / semester	EUR 4,500 / semester
Tuition Fees for special students (courses leading to no degree)	EUR 110/credits (min. 12 lessons/week)	EUR 110/credits (min. 12 lessons/week)
Tuition Fees for special students (courses leading to no degree) in Civil Engineering	EUR 2,000 / semester minimum	EUR 2,000 / semester minimum

### Note:

1. Tuition fees are generally not refundable.
2. Inquire in your bank if there is handling fee for your money transfer to ensure that full tuition amount be transferred.

\*Depending on the character of the research and course programs

# EDUCATION REPORT

Submit all applications to your local representative, if no agent is indicated,  
send it directly to BME Office of International Education (OIE)  
Address: H-1111 Budapest, Műegyetem rkp. 3-9., Hungary

Origin of secondary education certificate

Name of school	
Mailing address (city)	(country)
Date of issue (day/month/year)	place of issue
registration number of certificate	

Degree(s) already held (if any)  Bsc.  MSc.  Other

field of study

Name of the university or college	
Mailing address (city)	(country)
Date of issue (day/month/year)	place of issue
registration number of certificate	

## ACADEMIC DETAILS OF THE PRESENT APPLICATION

Degrees sought:  Bsc.  MSc.  Ph.D.

Language of instruction:  English

Faculty chosen:



Architecture



Chemical  
Technology and  
Biotechnology



Civil  
Engineering



Transportation  
Engineering and  
Vehicle Engineering



Electrical  
Engineering



Informatics



Mechanical  
Engineering



Natural  
Sciences

General Course in  
Architecture

Pre-Engineering

Exchange student

Special student  
(no degree sought)

(describe proposed course of study)

Date of proposed entrance  fall semester  spring semester academic year 20  /

## STATEMENT

I certify that the information given here is true to the best of my knowledge. With submitting this Application Form I indicate my willingness to accept and adhere to the tuition system of the Budapest University of Technology and Economics, and recognize that I will be subject to the rules and regulations of the university.

Date (day/month/year)

signature of applicant

## FOR OFFICIAL USE ONLY

Reg. number	<input type="text" value="1"/> <input type="text" value="3"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/> Bsc.	<input type="checkbox"/> MSc.	<input type="checkbox"/> Ph.D.	Enclosed documents								
Proposed entrance	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	Document of English language proficiency	<input type="checkbox"/>	Passport	<input type="checkbox"/>								
<input type="checkbox"/> Fall	<input type="checkbox"/> Spring	Faculty	<input type="checkbox"/>	Higher semesters	<input type="checkbox"/>	Transcripts	<input type="checkbox"/>						
	<input type="checkbox"/>	Preparatory Course	<input type="checkbox"/>	Exchange	<input type="checkbox"/>	2 letters of recommendation	<input type="checkbox"/>	Degrees/diplomas of any higher education	<input type="checkbox"/>				
			<input type="checkbox"/>	Special	<input type="checkbox"/>	Study plan	<input type="checkbox"/>	Application fee EUR 100	<input type="checkbox"/>	4 recent photographs	<input type="checkbox"/>	CV	<input type="checkbox"/>
<input type="checkbox"/> Rejected	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Signature										<input type="text"/>	
Remarks													

## PERSONAL DATA

Given names														
Surname (Last name)														
Mother's maiden name														
<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Date of birth (day/month/year)										Passport number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Place of birth - city							Country							
Citizenship at present														
Applicant's present address - street							House number							
Applicant's present address - city							Country							
Postal code, if any							P.O. Box, if any							
Applicant's phone				fax				E-mail						
Sponsors' name							Signature							
Sponsors' address														
Sponsors' phone				fax				E-mail						